

BENEFITS

- ✔ Your business needs to grow expertise in the more complicated Commercial Lines products.
- ✔ Employees currently working with Personal Lines products wish to broaden their abilities to support Commercial Lines products.
- ✔ Learners will be keen to attend because this broader skills base will open doors to positions with greater financial rewards and it will increase their employability.
- ✔ It provides a further development pathway after completing a Level 4 qualification with a Personal Lines focus.
- ✔ Unlike traditional distance or eLearning programs, ARTG's technology-enabled approach that results in very high completion and pass rates.
- ✔ ARTG makes smart use of technology that assists employees every step of the way to complete the program successfully and achieve a qualification.
- ✔ Our exceptionally high pass rates give you an outstanding ROI on your investment in learning.



We are INSETA Accredited

ARTG is an INSETA-accredited provider for the **Further Education and Training Certificate: Short Term Insurance (66610)** at Level 4. This program provides includes unit standards towards this qualification.



GETTING STARTED

The program is run on an in-house basis for your company. Contact us to set up a program in your company by sending your contact details to info@artg.co.za for further information - or visit our website on www.artg.co.za.

MATERIALS

Learners are provided with a memory stick containing all their learning materials. In addition these materials are easily available for download from the ARTG Learning Site onto learner tablets, smartphones or laptops, or learners can access them directly on our Learning Site. Learners need regular access to the internet to get the most benefit from the program.

The ARTG Learning Site provides:

- 📖 Learner Guides, articles and reports to assist in understanding the unit standards and making the link to current issues in the industry.
- 👥 Online tutorial sessions with the ARTG Tutor to assist in successfully completing the assessments.
- 💬 A Chat room to help learners stay in touch and get help from their study group.
- ❓ An easy way to access the ARTG Learning Coordinator and Tutor for your program.

PROGRAM

Learners complete this structured self-study program on an anywhere / anytime basis which means that there is very little impact at work. Learners study when it suits **them** best.

Learners are part of an in-house **study group** and get help from that group to successfully complete their program.

This program includes **tutorial sessions** to assist in completing the workplace projects and preparing for the summative assessment.

Apart from the support from colleagues on the program learners also get support from:

- 👤 An ARTG **Learning Coordinator** who will help them make it through to the end by keeping in touch on a regular basis and encouraging them in your studies. The Learning Coordinator will also assist in sorting out any difficulties learners may have, and will help in getting expert advice from our Tutor
- 📖 An ARTG **Tutor** who will assist learners in understanding the learning material and in completing the projects they must submit for assessment. The Tutor uses regular tutorial sessions to help prepare for the summative assessment for each Block.

DELIVERY OPTIONS

Learners attend four half-day contact sessions over a two month period.

For learners who are relatively new to insurance, some of the tutorial sessions may be replaced with two further half day tutorial session to assist them in understanding the unit standards and completing the assessments _required in the program.

There is no additional cost for these sessions.



UNIT STANDARDS

Theme	SAQA Code	Unit Standard Title	Credit Value	Type
Commercial Lines	119676	Apply the skills of customer care in a specific work environment	4	Core
	120110	Underwrite a standard risk in short term commercial insurance	10	Elective
	120120	Apply knowledge of business interruption insurance	3	Elective
	120123	Process a short term insurance claim	3	Elective
	120124	Demonstrate knowledge of insurable risk	3	Core
	120125	Apply knowledge of public liability insurance	3	Elective
	120136	Apply knowledge of Short Term Insurance to reinsurance	5	Elective
	7		31	